



Bureau for Private Postsecondary Education
P.O. Box 980818, West Sacramento, CA 95798-0818
(888) 370-7589 / www.bppe.ca.gov



NOTICE TO COMPLY – 000279

(Ed. Code § 94935, 5 CCR § 75010)

Institution Name: <u>PHARMATON Institute of Addiction Studies</u>	Institution Telephone: <u>(707) 435-8042</u>
Inst. Code: <u>4801121</u>	Administrator Name: <u>Isabella Rogers</u>
Street Address: <u>1143 Missouri St Fairfield, CA 94533</u>	Administrator Signature: <u>[Signature]</u>
Inspector: <u>[Signature]</u>	Printed Name: <u>Richard Acosta</u> Date: <u>2/22/2012</u>

VIOLATION(S)

✓	Educ. Code	Description	✓	Code of Regs	Description
	§94802	Continuance of Former Approvals. Subsection(s):		§71705	Mission and Objectives.
X	§94897	Prohibited Business Practices. Subsection(s): <u>(e), (1)</u>		§71710	Educational Program. Subsection(s):
	§94898	Merging Classes, Converting Method of Delivery, Changing Locations. Subsection(s):		§71715	Instruction. Subsection(s):
	§94899	Approval Required for Programs Leading to Licensed Profession.		§71716	Distance Educational Programs – Specific Provisions for Instruction Not in Real Time. Subsection(s):
	§94899.5	Collection of Tuition. Subsection(s):		§71717	Satellite Locations. Subsection(s):
X	§94900	Required Student Records. Subsection(s): <u>(b)</u>		§71720	Faculty. Subsection(s):
	§94900.5	Required Institutional Records. Subsection(s):	X	§71730	Administration. Subsection(s): <u>(b), (e)</u>
	§94901	Requirements for Recruiters. Subsection(s):		§71735	Facilities and Equipment. Subsection(s):
X	§94902	General Enrollment Requirements. Subsection(s): <u>(b), (1), (3)</u>		§71740	Library and Other Learning Resources. Subsection(s):
	§94903	Waiving Provisions Prohibited.		§71750	Withdrawals and Refunds. Subsection(s):
	§94904	Ability to Benefit Students.	X	§71760	Self-Monitoring Procedures.
	§94905	Professions Requiring Licensure, Internships. Subsection(s):		§71770	Admissions Standards and Transferred Credits Policy. Subsection(s):
	§94906	Language of Enrollment Agreement. Subsection(s):		§71800	Enrollment Agreement. Subsection(s):
	§94907	Mandatory Internal Dispute Resolution Prohibited.	X	§71810	Catalog. Subsection(s): <u>(b)(1), (b)(9)</u>
X	§94908	Size of Text in Required Documents.		§71850	Minimum Educational Requirements in Order to Award an Undergraduate Degree. Subsection(s):
X	§94909	Minimum Requirements for School Catalog. Subsection(s): <u>(a)(4), (a)(7), (a)(8)(A)(B), (c), (a)(9), (a)(15)</u>		§71865	Minimum Educational Requirements in Order to Award a Graduate Degree. Subsection(s):
X	§94910	Minimum Requirements for School Performance Fact Sheet. Subsection(s):	X	§71920	Student Records. Subsection(s): <u>(b)(4)</u>
	§94911	Minimum Requirements for enrollment Agreement. Subsection(s):		§71930	Maintenance of Records. Subsection(s):
	§94912	Signature, Initials Required.		§74112	Uniform Data - Annual Report, Perform. Fact Sheet. Subsection(s):
	§94916	Statement On Loans To Students.		§74140	Retention of Advertising.
	§94918	Compliance with Federal Statutes.		§74150	Use of Term "University." Subsection(s):
	§94919	Institutions Participating in Federal Student Financial Aid Programs. Subsection(s):		§74190	Agents for Service of Process; Changes.
	§94920	Mandatory Cancellation, Withdrawal, and Refund Policies. Subsection(s):		§76140	Record-Keeping Requirements. Subsection(s):
	§94922	Waiving Provisions Prohibited.		§76215	Student Tuition Recovery Fund Disclosures. Subsection(s):
	§94929	Reporting of Completion Rate. Subsection(s):	✓	Other Violation	Description
	§94929.5	Reporting of Student Performance Data. Subsection(s):			
	§94929.7	Documentation of Performance Data. Subsection(s):			
	§94943.5	Agent for Service of Process.			

(White) Bureau

(Yellow) Inspector

(Pink) Institution



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NOTICE TO COMPLY – 000279

INSTITUTION NAME:

THAZMATOX Institute of Addiction Studies

INSPECTOR'S COMMENTS:

- 94897(e) Institution uses promotional material that states it is accredited, when the institution is not accredited.
- 94897(1) Institution's catalog does not state clearly and conspicuously that approval to operate means compliance with state standards. Institution's web site uses the term "approved" without using the above statement.
- 94900(b) Institution does not permanently retain transcripts.
- 94902(b)(1)(3) Institution does not maintain a School Performance Fact sheet
- 91910
- 94908 Information required by the Ed. Code to be included in the catalog is not printed in at least the same size font as the majority of the text.

☒ Comments continued on attached 1 page(s).

Inspection Date: 2/22/2012 Inspector's Printed Name: Richard Acosta Inspector Initialed: CA

Institution Administrator Printed Name: Isabella Rogers Administrator Initialed: IR

IMPORTANT COMPLIANCE NOTICE

California Education Code §94935 and California Code of Regulations §75010 provide that the Bureau for Private Postsecondary Education (Bureau) shall issue a Notice to Comply for minor violations detected during an inspection by the Bureau.

By no later than 30 days from the date of inspection, you must either: (1) Remedy the noncompliance(s) and sign and submit this form to the Bureau, along with documentation describing how compliance was achieved; or (2) File with the Bureau a written notice of disagreement, specifying the minor violations described in the Notice to Comply with which you disagree, and appealing it by requesting an informal office conference. If a written notice of disagreement is not timely filed with the Bureau, the right to appeal is deemed to have been waived.

Failure to timely remedy the noncompliance(s) or file a written request for an informal office conference may result in the Bureau taking administrative enforcement action.

DECLARATION

Attached to this document is a list describing how compliance for each violation was achieved. I declare under penalty of perjury that all violations identified in this Notice to Comply are corrected as described in the attachment.

Signature

Date

Printed Name and Title

THIS DECLARATION OR A NOTICE OF DISAGREEMENT MUST BE SUBMITTED TO THE BUREAU BY March 23, 2012

(White) Bureau

(Yellow) Inspector

(Pink) Institution



BUREAU FOR PRIVATE POSTSECONDARY EDUCATION

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ATTACHMENT TO NTC - 000279

Institution Name: PHARMATOX Institute of Addiction Studies	Institution # 4801121
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Comments:

- 94909(a)(4) Catalog does not state the address where instruction will be held.
- (a)(7) Catalog does not contain information regarding the faculty and their qualifications.
- (a)(8)(A) Catalog does not contain admissions policies.
- (a)(8)(B) Catalog does not contain cancellation, withdrawal, and refund policies.
- (a)(8)(C) Catalog does not contain probation and dismissal policies.
- (a)(9) Catalog does not contain the schedule of total charges for a period of attendance and an estimated schedule of total charges for the entire educational program.
- (a)(15) Catalog does not contain the complete specific required language that addresses transferability of credits and credentials.
- 71730(b) Institution does not maintain the duties, responsibilities, and performance evaluation criteria for each administrator.
- (e) The chief academic officer does not possess a degree or equivalent acceptable experience at least equal to the highest qualifications required of the institution's faculty.
- 71760 Institution does not maintain adequate procedures used by the institution to assure that it is maintained and operated in compliance with the Act and this Division.
- 71810(b)(1) Catalog does not contain the specific beginning and ending dates defining the time period covered by the catalog.
- (b)(9) Catalog does not contain a description of the facilities and of the types of equipment and materials that will be used for instruction.
- 71920(b)(4) Student files contained incomplete records of the dates of enrollment and graduation.

Institution Administrator: 	Date: 2/22/12	Inspector: Richard Acosta
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